

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

Thursday, June 11, 2009
Auburn City Hall - Room 10, 2nd floor
1225 Lincoln Way, Auburn, CA 95603

MINUTES

1. ROLL CALL AND DETERMINATION OF A QUORUM

Meeting was called to order at 4:30 p.m. by Chair Glenn Tonkin. Present: Commissioners Tonkin, Mercurio, Preston, Schredl (quorum present). Absent: Commissioner Owens. Others: City Manager Bob Richardson until about 5:20 p.m.

2. AGENDA APPROVAL

In view of City Manager's attendance for agenda item 5B, Schredl moved to take it up ahead of other business; Preston seconded, agenda was approved unanimously.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Approval of May 14, 2009 minutes were deferred to the next regular meeting.

5. BUSINESS

B. *Commission Restructure.* City Manager Richardson had reviewed the Commission's draft Purpose Statement. He recognized the value of thinking about how potential changes in the Commission's role could best benefit the City. However, summarizing the City's current budget uncertainties pending resolution of the State of California's budget shortfall, he suggested that the topic of the Commission's future role be deferred until the fiscal picture has stabilized.

A. *Digital TV Transition June 12.* All related Commissioner action items from the May 14 meeting had been completed. Commissioners Preston, Tonkin and Mercurio agreed to be on call for Friday June 12 to follow up Auburn residents' inquiries to City Clerk's office regarding DTV issues, as needed. Commissioners Tonkin and Preston were assigned to be on call for the week of June 15-19.

Action: Tonkin will provide a one-page instructions/script sheet to City Clerk's office for handling residents' calls, along with the FCC's two information sheets regarding Basic and Expert assistance contractors.

C. *ACTV Update.* ACTV studio is experimenting with a player upgrade for Ch.19 to provide, at low cost, some of the capabilities of all-digital equipment. Enhancement of ACTV's capabilities for the near future will focus on content production rather than the emphasis on broadcast functions that characterized ACTV's early history.

6. CORRESPONDENCE

None.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

None.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next regular meeting is scheduled for Thursday, July 9, 2009, 4:30 p.m., at Auburn City Hall, 1225 Lincoln Way, Room 10, second floor.

9. ADJOURNMENT

Preston moved, Chairman adjourned the meeting at 5:43 p.m.